

Introduced by

1 A BILL for an Act to create and enact a new section to chapter 54-59 of the North Dakota
2 Century Code, relating to information technology projects and the creation of executive steering
3 committees for information technology projects.

4 **BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:**

5 **SECTION 1.** A new section to chapter 54-59 of the North Dakota Century Code is created
6 and enacted as follows:

7 **Large-scale information technology project contracts - Appointment of executive**
8 **steering committees for large-scale information technology projects.**

- 9 1. For the purposes of this section, a large-scale information technology project is a
10 project estimated to cost one million dollars or more to be implemented by an
11 executive branch agency, excluding institutions under the control of the state board of
12 higher education.
- 13 2. All large-scale information technology projects must be jointly administered by the
14 agency contracting for the project, the department, and the office of management and
15 budget. All large-scale information technology projects must comply with the statewide
16 policies, standards, and guidelines developed under section 54-59-09. The
17 procurement officer and primary project manager responsible for a large-scale
18 information technology project must meet the qualifications established by the
19 department and the office of management and budget.
- 20 3. Pursuant to section 54-59-05, an agency shall submit requests for a large-scale
21 information technology project to the department prior to preparing a solicitation. The
22 department and the office of management and budget, in consultation with the
23 attorney general's office, shall assign subject matter experts to assist the agency with
24 the procurement, contract negotiation, and contract administration. The agency shall

1 coordinate with the department and the office of management and budget, in
2 consultation with the attorney general's office, to develop the solicitation, contract, or
3 agreement and any amendments. Final documents must be approved by the agency,
4 department, and office of management and budget, in consultation with the attorney
5 general's office, prior to submission to the executive steering committee.

6 4. The project sponsor shall convene an executive steering committee for each
7 large-scale information technology project. The executive steering committee must
8 consist of the director of the office of management and budget or a designee of the
9 director, the chief information officer or a designee of the officer, the head of the
10 agency contracting for the project or a designee, the project sponsor, and a large
11 project oversight analyst designated by the chief information officer. The executive
12 steering committee shall monitor the overall status of the project, review project
13 decisions, and approve final documents. Project decisions relating to contracts,
14 budget, schedule, quality, scope changes, and any project decision declared by a
15 member of the committee to be a major project decision requires at least four
16 affirmative votes.

17 5. No agreement or contract, including an amendment, revision, or scope change, for an
18 executive branch information technology project estimated to cost one million dollars
19 or more may be entered unless signed by the head of the contracting agency and the
20 chief information officer.

21 6. The department shall provide a report to the governor at least quarterly regarding the
22 status of each large-scale information technology project that is approved under this
23 section but not completed.